

ACAO Board of Directors Call

Wednesday, June 7, 2017

11:00AM EDT

In Attendance:

B.J. Reed	Kevin Carman	Laura de Abruna
Risa Palm	Paul Starkey	Rick Miranda
Connie Johnson	Kathy Johnson	Kelli Brown

ACAO Executive Director: Theresa Gibbon

Minutes

- Approve ACAO Minutes from May 30, 2017 – Motion to approve, Risa moved, Laura seconded, approved.

- ACE/ACAO Collaboration – B.J. Reed & Sheri Hughes
 - ACE Fellows
 - ACE has asked for issues/topics with which institutions seek assistance. BJ wishes to have a more limited, concrete list beyond the topics submitted for potential panels/conference presentation. BJ asks for suggestions and ideas to be sent to Theresa/BJ

- Digital Fellows Project Status Update – Laura Niesen de Abruna
 - There was no need to extend deadline.
 - 47 completed applications
 - Senior Leadership Group is now reviewing, with each member reviewing 4-6 applicants. There will be a conference call to review collectively.
 - 1st Convening is coming up in Scottsdale, AZ in July. ACAO Board members are welcome to attend, but need to notify Casey/Laura ASAP to make arrangements.
 - BJ suggests that an ACAO Board member attend to promote ACAO membership to this group. Laura volunteered if no others are available.
 - BJ commented that the applications that he has reviewed so far are both strong and diverse.

Laura notes that the second convening will be part of the Educause annual meeting in November.

- Advisory Committee Status Update – Connie Johnson
 - Webinar Topics & Schedule - The members are very interested in supporting webinars. Wish for ok of topics by the Board. These would not conflict with joint programming/webinar with NADOHE. Board gave approval to move forward. Theresa will develop marketing materials to promote the webinars. Topics include:

- Future of Tenure
 - Creating a Personal Career Ladder
 - Free Speech on Campus
 - Higher Education Act
 - Mentoring Future Leaders
 - Academic Freedoms
- ACAO Policy for developing relationships with other organizations – Laura Niesen de Abruna and Connie Johnson

Criteria for endorsement/partnering – discuss and define at the retreat. Connie and Laura developed a draft document (Attached to the agenda) with varying levels of approval required. These include:

- Quick Links – Presidential approval
 - Resources – Presidential approval
 - Endorsements – sponsorship by member. Board approval
 - Partnership with other organization – Member sponsorship. Board approval
- Membership/Marketing Committee Update
 - No update at this time.
 - Will discuss at the retreat
 - Theresa will develop some materials available for Board members to distribute at the various meetings we attend.

Connie commented that WCET has also approached ACAO regarding the possibility of working together. She requested guidance to go WCET, Laura responded that she would prefer WCET to speak directly with her.

- Final June Logistics and Agenda – Theresa
 - Agenda
 - ACE Leadership programs
 - ACE meeting programming for CAO sessions
 - Digital Fellows
 - Marketing/Membership
 - Schedule for webinars
 - Logistics
 - Bring identification – Required to enter 1 Dupont Circle
 - 8:30-3:30

Kevin Carman recommended the ACAO website member search feature be updated to work more effectively.

- Adjournment @ 11:50

